

INTEROFFICE MEMORANDUM

TO: Select Board; Assessor; Town Engineer; School Superintendent; Chief Financial Officer;
 Recreation Director; Building Inspector; Town Clerk; Town Manager; Planning Commission;
 Chief of Police; Economic Development Director, Zoning Administrator

From: Sarah Hadd, Director of Planning & Zoning

Date: December 28 2012

Re: Monthly Report - November (FY2013)

BUILDING	PERMITS ISSUED		UNITS YTD	CONSTRUCTION VALUE		
	MONTH	YEAR TO DATE		MONTHLY VALUE	YEAR TO DATE	PREVIOUS YEAR
Residential SF	4	10	10	420,000	915,000	3,855,555
Residential Multi-Family		2	2		250,000	260,000
Accessory apt						
Convert single family to duplex						
Convert Seasonal to year-round	1	3				
Residential alt	7	27		171,302	800,751	845,709
Multi-family alt						
Residential misc	16	71		51,200	227,974	253,856
Residential mobile home		5			19,500	21,500
Retaining walls	4	6		83,300	112,287	67,000
Swimming pools		4			83,000	81,948
Agricultural Agricultural alt	1	1		3,600	3,600	
Commercial						
Commercial alt	5	10		588,423	787,123	402,200
Industrial						
Industrial alt						
Institutional						
Institutional alt						
Governmental						
Site Develop Residential		2			210,000	377,185
Site Dev Com						
Demolition		2			3,000	30,500
Signs		12				
TOTAL	38	155	7	1,317,825	3,412,235	6,195,453

Construction value does not equal market value. Numbers in parenthesis represents total number of dwelling units.

WW Permits	MONTH	YEAR TO DATE
Local	3	7
State	2	24
TOTAL	5	31

MEETINGS HELD	MONTH	YEAR TO DATE
Planning Commission	2	8
Technical Review Committee	1	5
Development Review Board	1	4
Pre-Construction	0	2
TOTAL	4	19

BUILDING /SITE INSPECTION PROGRAM	MONTH	YEAR TO DATE
Compliance Letters	11	66
Updated Compliance Letters	4	11
Building Inspections	58	219
Certificates of Occupancy	47	199
Health Violations	2	17
Local WW Inspections		8
State WW Inspections	6	18
Site Inspections	5	46
Infrastructure Inspections	1	1
Zoning Violations / Complaints	3	12
TOTAL	137	597

DEVELOPMENT REVIEW BOARD APPLICATIONS

APPLICATION	RECEIVED	APPROVED	DENIED	RECESSED	WITHDRAWN	Yr To Date (Rec.)
Site Plan App.	1	3		1		10
Site Plan App. / Amend	2					7
Conditional Use	1					4
Sketch Plan App.	1					4
Preliminary Plat App.						2
Final Plat App. / Amend	2					1
Appeal						
Variance						2
TOTAL	7	3				30

DEVELOPMENT REVIEW BOARD APPLICATIONS APPROVED

MONGEON BAY PROPERTIES, LLC AND MALLETT'S BAY HOMEOWNER'S ASSOCIATION – Site Plan application for the construction of a stone riprap retaining wall encroaching in the Shoreland District setback. Subject property is located at 937 East Lakeshore Drive, Tax Map 68, Parcel 1, Unit 9.

DONALD RICHARD– Site Plan application for the construction of a 4' x 11.6" concrete walkway to connect two existing sections of stairs encroaching in the Shoreland District setback. Subject property is located at 1355 East Lakeshore Drive, Tax Map 69, Parcel 5, Unit 3.

STONEWATER 354 WTH FUNDING AND STONEWATER 356 WTH FUNDING, LLC – Site Plan application for the construction of a new parking area with a net increase of eight(8) parking spaces at 354 Mountain View Drive and for the construction of four (4) new parking areas with a net increase of seventeen (17) parking spaces. Subject properties are located at 354 and 356 Mountain View Drive, Tax Map 3, Parcel 206-2 and Tax Map, 3, Parcel 195.

DEVELOPMENT REVIEW BOARD APPLICATIONS DENIED

NONE

DEVELOPMENT REVIEW BOARD APPLICATIONS WITHDRAWN

NONE

DEVELOPMENT REVIEW BOARD APPLICATIONS RECESSED

MALCOLM AND CELINE TEESON – Site Plan application for the construction of a dimensional rip rap seawall encroaching in the Shoreland District setback. Subject property is located at 72 Porters Point Court, Tax Map 44, Parcel 25.

DEVELOPMENT REVIEW BOARD HEARINGS TO BE HELD

ORMOND MONGEON – Site Plan Application for the construction of three concrete seawalls in the Shoreland District: 1) a 60 linear foot seawall with maximum height of 3.5 feet above ground; 2) a wall extending along the western boundary of the property 17 feet running alongside the proposed wastewater system and then along 101 foot contour and 112 foot contour for 30 feet to encapsulate the wastewater system with no more than four feet of the wall above grade, and 3) a wall extending from the eastern property line along the 113 foot contour westerly for approximately 10 feet with no more than four feet above grade. Subject property is located at 1277 East Lakeshore Drive, Tax map 69, Parcel 1, Unit 5.

TOWN OF COLCHESTER AND FIRE DISTRICT 3 - Site Plan application for Colchester Village Park Phase I. Phase I is for the construction of 1) five (5) parking spaces abutting the parking lot of Fire District #3; 2) construction of a 10' x 200' paved path ; and 3) construction of a 10' by 200'foot gravel path. Subject property is located at 428 Main Street, Tax Map 26, Parcel 6.

RONALD BUSHEY - Final Plat application to subdivide a 14.8 acre parcel into two residential lots. Lot #1 a 7.92 acre lot with an existing duplex; and Lot #2 a 6.88 acre lot to be developed with a single family residence. Subject property is located at 1662 Main Street, Tax Map 22, Parcel 168.

BRIAN GILFILLAN – Sketch Plan application to subdivide a 1.5 acre lot into two (2) residential lots. Lot 2B will a .54 acre parcel developed with an existing residence; Lot 2C a .96 acre lot developed with an existing accessory structure and proposed for a single family residence. Subject property is located on Raymond Road, Tax Map 16, Parcel 4.

<u>Project</u>	<u>Description</u>	<u>Location</u>	<u>Contact</u>	<u>Expiration</u>	<u>Acreage Disturbed</u>	<u>Project Acreage</u>	<u>Lot Coverage</u>	<u>Status</u>
Acabay	75,000 sq. ft. research facility and general office building	West View Road, Tax Map 3, Parcel 203	Frank Motter	9/14/2012	1 to 5 ac.	5.3	41.80%	Under Construction
Baker Distributing	9,600 sq. ft. addition to an existing 80,000 sq. ft. warehouse	130 Orion Drive, Tax Map 1, Parcel 20-16	Baker Distributing	9/12/2013	less than 1 ac.	6	54.20%	Approved

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Burlington Hotel Investment Group, LLC	an amendment to a previously approved Planned Unit Development for a 100-room and 56-suite (two bedrooms each) 33,140 sq. ft. hotel and a 175-seat 5,222 sq. ft. standard restaurant on a 6.01 acre commercial site. The amendment consists of: 1) a boundary line adjustment to combine the 6.01 acre lot with an adjacent .57 acre lot; 2) demolition of existing residence on the .57 acre lot, 3) construction of a 172-seat 4,520 sq. ft. restaurant; and 3) convert the existing 5,222 sq. ft. restaurant to retail space	38 and 18 Lower Mountain View Drive, Tax Map 1, Parcel 20 and 21	Trudell Consulting Inc.	1/27/2011	0.34	6.01	65.90%	Approved

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Camp Dudley @ Kiniya	Master Plan to include : 1) construction of a new multi-use building; 2) remove and relocate Cabins 1 – 8; 3) replace an eleven bed cabin; 4) reconstruct/replace 4 or 5 cabins on same location; 5) demolish existing staff cabins and construct a 30' x 40' staff cabin; 6) construct new motor boat shed (5 bays); 7) new pavilion at Jr. beach; 8) addition to barn, dining hall, infirmary, arts and crafts, shop and office; 9) construction of new cabins	1317 Camp Kiniya Road, TM 79, P 2	Camp Dudley at Kiniya YMCA II, LLC	05/14/18	7.5	134	0.07%	Under Construction
Catamount Colchester LLC	30,150 sq. ft. building with two suites: 1) suite one a 19,310 sq. ft. wholesale suite, and 2) suite two a 10,840 sq. ft. for an unspecified use	Acorn Lane and Rathe Road, Tax Map 3, Parcel 24-1	O'Leary Burke Civil Associates	07/09/13	5 acres	14.57	15.50%	Approved

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Colchester School District	Construction of five athletic fields including four multi-use fields and a baseball diamond	Laker Lane, Tax Map 6, Parcel 21	Colchester School District	Expires on 6/13/09	12.9 acres	36.97	17.60%	Construction more than 50% complete
Cooper Family First LTD Partnership	19,092 square foot warehouse addition	784 Hercules Drive, tax map 1, parcel 20-26	Reinhart Foods	No Expiration	1 to 5 ac.	5	Up to 80%	Building more than 50% complete
Costco	14,080 sq. ft. addition to the existing retail building resulting in a 139,828 gross sq. ft. building; construction of a gas station with six pumps or twelve fueling positions and a 72 sq. ft. controller building	218 Lower Mountain View Drive, Tax Map 1, Parcels 20-27 and 20-5	Costco Wholesale Inc.		less than 1 ac.	16	53.90%	Approved but in Ecourt
DEW	2 Multi-unit buildings with mini-storage	Map 22, Parcel 179-1	DEW Construction	2/11/2010	less than 1 ac.	9.5	17.1	Approved

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Handy, Peter	three lot subdivision of a 14.25 acre parcel consisting of: 1) Lot #1 to be 11.32 acres with an existing drive-in theater and snack bar; Lot #2 a 1.76 acre lot developed with a commercial building; and Lot #3 a 1.17 acre lot to be developed with a 10-room 3,648 sq. ft. motel		Peter Handy	9/12/2013	less than 1 ac.	1.17	26%	Approved
Ireland Industries, Inc.	Final Plat application to subdivide four existing parcels for a total of 86.7 acres into seven lots. The project will be developed as a Planned Unit Development to accommodate 12,400 square feet of retail space, 34,040 square feet of office/commercial space, 4,050 square feet of restaurant space and 4,050 square feet of daycare space.	Intersection of US Routes 2 & 7 and Blakely Severance Road, Tax Map 4, Parcels 30-1, 30-2, 30-3 and 32	Robin Jeffers at SD Ireland	Expires on 8/29/12	More than 5 ac.	86.7	13.40%	Approved
Ireland Industries, Inc.	97,059 square feet of mixed office, commercial, retail and restaurant space	Tax Map 8 Parcel 37 & 37-1	SD Ireland	Expires June 11, 2012	over 5 ac.	42.19	32.00%	Dev. Under Construction

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Kurzette Properties	864 square foot accessory structure for storage of equipment associated with the general office use	474 Prim Road, Tax Map 49, Parcel 24	Laurie Goldsmith	Expires on 6/13/08	less than 1 ac.	0.46	23.70%	Dev. Under Construction
Murphy D/B/A Burlington News Agency	Construction of two general office buildings: Phase I a 10,600 sq. ft. building and Phase II a 10,000 sq. ft. building	30 & 36 Hercules Drive, Tax Map 1, Parcels 20-6 & 20-7	Wiemann-Lamphere Architects	Expires on May 28, 2010	greater than 1 ac.	3.3	29%	Phase I Complete

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Nynex Mobile Limited Partnership and Cellco Partnership each d/b/a Verizon Wireless	235 Broadacres Drive, Tax Map 6, Parcel 24	amend a previously approved site plan for: 1) a 5,300 square foot water tank with an overall maximum height of 41 feet and a 75 foot monopole with mounted antennas extending the height to 78 feet and two accessory equipment shelters. The site plan amendment consists of: 1) construction of a 35' by 80' fenced compound with an eight foot high chain link fence, 2) construction a new 75 foot monopole, 3) construction of a 12' by 24' equipment shelter, and 4) construction	Brian Sullivan	3/28/2013	less than 1 ac.	135	1%	Under Construc tion

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Penro Specialty Compounding	establish a specialty pharmaceutical lab with commercial lease space in an existing building. Phase I includes a building addition of a 790 sq ft. Phase II includes demolition and removal of the existing garage, expansion of the parking lot and a 3,150 sq. ft. addition.	220 Main Street, Tax Map 26, Parcel 14-2	Krebs & Lansing Engineers	Expires on 1/1/2017	less than 1 ac.	1	42.40%	Under Construction
RL Vallee	a 1900 square foot addition with 48 seat fast food restaurant to convenience store	Roosevelt Highway, Tax Map 17, Parcel 9	Steve Vock - CEA	No Expiration	1 to 5 ac.	2.5	Up to 60%	Building more than 50% complete
Rathe Rd. LLC	2 lot planned unit development subdivision of a 45.6 acre undeveloped parcel: 1) lot one a 27.3 acre parcel to accommodate a recycling center in two buildings totaling 17,850 sq. feet; and 2) a 16.9 acre undeveloped lot	Rathe Road, Tax Map 3, Parcel 23-1	O'Leary Burke Civil Associates	10/10/2012	1 to 5 ac.	45.6	3.1 acres	Approved

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Rose	convert a 3,998 sq. ft. storage building with a residential apartment to a business service with a residential apartment	151 Jasper Mine Road, Tax Map 17, Parcel 19	William & Deborah Road	3/28/2013	0	n/a	n/a	Under Construction
St. Michael's College	amend a previously approved Site Plan for a college campus. The amendment consists of 1) the construction of a 41,240 sq. ft., four story, student center with connections to five residence halls, and 2) the construction of a 39,860 sq. ft. four story, 105-bed residential hall	College Parkway, Tax Map 1, Parcel 5	Hamlin Engineering	1/25/2013	1 to 5 ac.	63.6	38.33%	Under Construction
Sisters & Brothers	Site Plan application to amend a previously approved Site Plan for a Dunkin-Donuts with a drive-thru window. The amendment consists of: 1) removal of the existing Dunkin-Donuts Store; 2) removal of existing shed; and 3) construction of a 6,095 sq. ft. shopping center, including Dunkin-Donuts with a drive-thru window.	25 & 39 Macrae Rd., Tax Map 41, Parcels 97 & 98	Trudell Consulting Inc.	Expiration 8/11	less than 1 ac.	1.5	43.40%	Under Construction

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State of Vermont	reconfiguration of the AOT highway garage complex. The Site Plan involves consolidation of existing uses into one main structure to be 36,016 sq. ft. and 2 salt sheds for a total of 54,128 sq. ft., reconfiguration of parking and removal of several structures	Troy Avenue, Tax Map 20, Parcel 1	Vermont Department of Transportation District #5	Expiration 5/26/11	1 to 5 ac.	17	73%	Building more than 50% complete
Thibault	subdivide a 12.93 acre lot improved with a 6,000 sq. ft. automotive sales building into two lots: 1) Lot #1 a 1.15 acre lot with a 6,000 sq. ft. building and storage buildings; and 2) Lot #2 an 11.77 acre parcel	574 Prim Road, Tax Map 49, Parcel 20	Andre Thibault	FOF to be signed. 1 yr. from signature date.	None.	No change	0%	Final Plat approved 7/25/12
Tomar Management	18,972 square foot office building (Building B)	401 Water Tower Circle, Tax Map 3, Parcel 188	Systems & Software - Burt Wiley	No Expiration	1 to 5 ac.	3.19	Up to 80%	PUD more than 50% complete (Building A)

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Town of Colchester	amend a previously approved 7,035 sq. ft. medical clinic and a 11,868 sq. ft. Police Station (includes two stories) with a previously approved and not constructed 104 sq. ft. addition. The amendment is for a 3,332 sq. ft. addition and eliminating ten parking spaces.	835 Blakely Road, Tax Map 7, Parcel 57	Al Diepetro	4/11/2012	less than 1 ac.	3.72	38.90%	Completed
Town of Colchester	Increase the gravel parking lot from 20 spaces to 47 spaces to include two handicap spaces		Glen Cuttitta	8/25/2010	less than 1 ac.	47	Less than 20%	Under Construction
University of Vermont & State Health Lab	demolish an existing general office building and construct a two story, 61,606 sq. ft. building to be connected to an existing building to create a multi-tenant research center	208 & 245 South Park Drive, Tax Map 1, Parcels 24-3, 24-4 and 24-5	UVM	FOF to be signed. 1 yr. from signature date.	1 to 5 ac.	11.98	36%	Final Plat approved 7/25/12

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Barney Point	1 lot	Map 33 Parcel 62 Colchester Point	Marilyn Cipola	less than 1 ac.	0.7	Up to 20%	
Brackenbury	3/8 lots	203 Colchester Pond Road, Tax Map 9, Parcel 18	William Chesbrough	More than 5 ac.	25.59	Up to 20% for each lot	Under Construc tion
Brosseau, Lauretta	2/19 lots	80 Jasper Mine Road and 172 Watkins Road, Tax Map 16, Parcels 16 & 20	David Burke	More than 5 ac.	34.3	Up to 20%	Under Construc tion
Carey, Peggy	1 lot	2627 East Road, Tax Map 15, Parcel 18	Carey, Peggy	1 to 5 ac.	116	Up to 20%	
Clavelle	1 lot	618 East Lakeshore Drive	Clavelle, Raymond	less than 1 ac.	17.28	Up to 20%	Approve d
Cottonwood Crossing	2/4 lots	816 East Road, Tax Map 12, Parcel 13	David Burke	less than 1 ac.	57	Up to 20%	Under Construc tion
Delco	9 duplexes totaling 18 units	521 River Road, Tax Map 35, Parcel 1	Lamoureux Dickinson	1 to 5 ac.	6.9	11%	Approve d
Dickinson, Richard & Erlene	2/6 lots	304 Porters Point Road, Tax Map 41, Parcel 29	David Goodrich	1 to 5 ac.	3.5	Up to 20%	Under Construc tion
Dugan / Banks	two (2) unit Planned Un	423 Camp Kiniya Road,	Michael Dugan	less than 1 ac.	3.74	Up to 20%	Approve d

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Duggan	three (3) unit Planned Unit Development on a 1.56 acre parcel consisting of creating four parcels: 1) Lot one a .48 acre parcel with a proposed single-family residence, 2) Lot two a .41 acre parcel with an existing single-family residence, 3) Lot three a .48 acre parcel with a proposed single-family dwelling, and 4) a .20 acre common space for a private driveway	39, 50, and 60 James Way, Tax Map 48, Parcels 10, 10-1, and 10-2	James & Kathleen Duggan	less than 1 ac.	1.56	Up to 20%	Approve d
Fitzgerald, Geraldine	1 new lot	2423 Malletts Bay Ave., Tax Map 28, Parcel 37	Bill Fitzgerald	less than 1 ac.	0.34	Up to 20%	Approve d
Gardner - Aikey Lane	2/4 lots	1312 Jasper Mine Road, Tax Map 16, Parcel 69	Gardner Construction	over 5 ac.	6.03	Up to 20%	Dev. Under construc tion
Gardner – Fern Ct.	1 lot	Tax Map 39 Parcel 011032	Gardner Construction	1 to 5 ac.	11.8	15.10%	Dev. Under construc tion

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Gentes Subdivision	1 lot	Tax Map 9 Parcel 041003 54 Sand Road	Edwin Blow	1 to 5 ac.	3.7	Up to 20%	
Handy, Gabriel & Diane	a four (4) unit Planned Unit Development on a 1.58 acre parcel consisting of: 1) demolition of a single family house with detached garage, and 2) two (2) duplex dwelling units	524 Church, Tax Map 48, Parcel 17	David Burke	less than 1 ac.	1.5	Less than 20%	Approve d
Haskins, Samuel & Rivers Edge Development	4/8 lots	2266 Main Street, TM 9, P 3	David Burke	over 5 ac.	16.25	Up to 20%	Under Constru ction
Hayward, Nathaniel	2/14 lots	Niquette Bay Road, Tax Map 17, Parcels 15-1	Nathaniel Hayward	More than 5 ac.	22	Up to 20%	Under Constru ction
Hergenrother , Adam	1 lot	788 Red Rock Rd., Tax Map 77, Parcel 4	Adam Hergenrother	less than 1 ac.	8.61	Up to 20%	Approve d

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Ireland Industries, Inc.	Final Plat application to subdivide four existing parcels for a total of 86.7 acres into seven lots. The project will be developed as a Planned Unit Development to accommodate 206 residential dwelling units	Intersection of US Routes 2 & 7 and Blakely Severance Road, Tax Map 4, Parcels 30-1, 30-2, 30-3 and 32	Robina Jeffers at SD Ireland	More than 5 ac.	86.7	13.40%	Approve d
Ireland Industries, Inc.	152 units	Tax Map 8 Parcel 37 & 37-1	SD Ireland	over 5 ac.	42.19	32%	Dev. Under construc tion
Lefebvre	1 lot	Tax Map 69 Parcel 19 Bay Road	Parcel 19 - Donald Richard	over 5 ac.	7.3	Up to 20% each	

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Marble Island	26 units completed from the Final Plat application to amend a previously approved Planned Residential Development. The amendment consists of: 1) elimination of 27 previously approved condominium units; 2) amendments to the footprint and massing of 10 previously approved condominium units, 3) 45 single-family house lots, 4) amendments to site amenities including but not limited to circulation, open space, community pool space, the elimination of the golf course and	Tax Map 57 Parcel 9	J.L. Davis Realty	over 5 ac.	61.47	Up to 60%	Dev. Under construction

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Mele	9 lots with 8 new units	422 Malletts Bay Avenue, Tax Map 6, Parcel 9 and 9-1	O'Leary - Burke Civil Assoc.	5 ac.	82	Up to 20%	Approve d
North Harbor	26 lots/units	Tax Map 16, Parcel 119, 120, 121, 145	Brad Gardner	1 to 5 ac.	12.58	Up to 20%	Waiting for potable water.
Orchard Shore Estates	3 lots	Tax Map 78 Parcels 9-1, 9-3 & 9-9	Wegner, Malone & Meserole	1 to 5 ac.	8.4	Up to 20%	
Owls Glen	113 Unit PUD	Roosevelt Highway and Severance Road, Tax Map 8, Parcel 38-2.	Sterling Construction	>5	63.4	Up to 70%	Approve d
Powell	6 lot PRD resulting in three new single family lots and one open space lot to be served by private drives	133 and 354 Platt Road, Tax Map 78, Parcel 19 and Tax Map 77, Parcel 2	John Powell	>5	22	Up to 20% for each lot	Approve d
Rhoades, Victoria & Rivers Edge	8/8 units	274 Main Street, Tax Map 26, Parcel 12	Rivers Edge LLC	1 to 5 ac.	3.8	13.1	Under Construc tion
Sowles	1 lot	1608 Porters Point Road, Tax Map 46, Parcel 25-1	Perkins Trust	1 to 5 ac.	1.15	Up to 30% each lot	
Veronneau	4 units in 2 duplexes	855 Porters Point Road, Tax Map 42, Parcel 249	Tom Hergenrother	less than 1 ac.	1.96	36%	Comple ted

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Wedgewood	6/9 lots	1258 Severance Road, Tax Map 4, Parcel 10	O'Leary - Burke Civil Assoc.	More than 5 ac.	12.4	Up to 30% each lot	Dev. Under construction
Wells, Ray	1/9 lots	926 Severance Road, Tax Map 4, Parcel 24	O'Leary - Burke Civil Assoc.	less than 1 ac.	5.05	20%	Under Construction
Wichmann, Mary Ann	1 new lot	Coon Hill Road, Tax Map 14, Parcel 15-3	Henk Wichmann	1 to 5 ac.	25	Up to 20%	