

For the Week Ending October 21, 2016

Upcoming Town meetings:

- **Selectboard:** Tuesday, October 25, 6:30 PM, Colchester Town Offices, 781 Blakely Road, Outer Bay Conference Room, 3rd floor
- **Development Review Board:** Wednesday, October 26, 7:00 PM, Colchester Town Offices, 781 Blakely Road, Outer Bay Conference Room, 3rd floor
- **Planning Commission:** Tuesday, November 1, 7:00 PM, Colchester Town Offices, 781 Blakely Road, Outer Bay Conference Room, 3rd floor
- **Recreation Advisory Board:** Wednesday, November 9, 7:00 AM, Colchester Town Offices, 781 Blakely Road, Champlain Room, 2nd floor

Upcoming events:

- **Halloween Party:** Saturday, October 29, 2:00 PM at Burnham Library. Enjoy Halloween stories, crafts, dancing, snacks; Trick-or-treat around the library and join in a costume mini parade around the grounds with the librarians. All ages welcome. Sign up at our website.
- **Annual Leaf Drop:** Saturday, November 5 and Sunday, November 6, 8:00 AM to 4:00 PM at Airport Park. Plastic bags will need to be emptied onto the pile; Biodegradable leaf bags are OK. Please, no pumpkins or woody yard debris.

While by no means a total representation of all the work performed by the Town, the following highlights some Departments' activities:

Message of the Week: The Importance of Addressing Mail Correctly

In our fast-paced world most of us use "snail mail" much less frequently than we once did. There are some things, however, that still must be sent via the U.S. Post Office. With the election and tax payments coming up in November, we want to remind our residents and businesses that any communication mailed to the Town of Colchester **MUST BE** addressed to our post office box. The Colchester Post Office will not deliver to us any mail that is addressed to our physical address on Blakely Road. Items so addressed will be returned to the sender. This is a policy that was put in place by the Post Office and one over which we have no control. Given the important and vital nature of Town mail, including tax payments, ballots, letters, and other time-sensitive materials, it is imperative that they be addressed properly by the sender.

Our mailing address is:
Town of Colchester
P.O. Box 55
Colchester, VT 05446
Attn: Department or Employee

For further information or comment, please call Linda Gustainis at 802.264.5509

Thank you for addressing your mail to the Town of Colchester correctly. We are here to serve you and want to assist in making your interactions with us as convenient and efficient as we can.

For more information about the Town Manager's Office, please visit <http://colchestervt.gov/manager> or call (802) 264-5509.

Economic Development Department
Kathi Walker O'Reilly, Director

The Economic Development Department has been working with several Colchester businesses on expansion options within the Town. These companies represent small scale manufacturing and the service industry. Our department has played an integral part in recent business expansion activity and will continue to advocate for our business community.

As you may have noticed, some of the welcome signs in Colchester are looking a bit worn. We are researching new signs and we hope to harmonize signage for Town entry points, bike and pedestrian paths, wayfinding, and industrial parks. The new signs will complement our Town brand and keep the momentum of our branding campaign going strong.

Part of economic development is partnering to make dollars and resources go further. With that in mind I recently:

- met with colleagues in Winooski and Milton to see how we can work together for our Towns' mutual benefit
- attended the Legislative Candidates Forum sponsored by CCDC and I will be working with our Representatives for legislation that makes positive impacts on businesses and residents
- with the Lake Champlain Regional Chamber of Commerce's Tourism Committee we continue to spotlight local businesses and the Town of Colchester as a Recreation Destination
- The Annual Economic Development Conference yielded an abundance of information and resources that will help us effectively manage Town growth and development while preserving natural assets and our quality of life.
- We've launched Get Engaged at Colchester High School, providing an opportunity for students to join Town boards and commissions as youth members. More than 20 students showed an interest in municipal government and shaping Colchester's future.

I look forward to continuing the plans set out by The Heritage Project and The Economic Development Action plan and serving Colchester.

For more information about the Economic Development Office, please visit <http://www.colchestervt.gov/econdev> or call (802) 264-5508.

Planning and Zoning Department
Sarah Hadd, Director

The Colchester Planning and Zoning Department reports the following for the week of October 17, 2016:

- The Colchester Development Review Board will meet on October 26th to review the following applications:
 - 1) Appeal of Michele & John Ambrosino and HVL VT, LLC of a notice of violation, dated July 21, 2016, that the scope of work exceeded the Development Review Board's conditional use approval May 9, 2016 and building permit #24915 at 2117 Colchester Point Road, Tax Map 31 Parcel 5, Unit 7
 - 2) Appeal of Paula Thomas, Suzanne Foster, Sally McGreevey, & Mary Boushey of a notice of violation, dated September 7, 2016, for the construction of a 6' x 6' deck and stairs without approvals in the Floodplain District at 364 Broadlake Rd, Tax Map 34, Parcel 92
 - 3) Site plan, preliminary and final plat applications of RAM Properties for an eight (8) unit Planned Unit Development on a 1.97 acre parcel zoned GD1 with units 1, 2, 3 & 4 existing in two structures, unit 5, 6, & 7 in a proposed triplex, unit #8 a single family residence and an existing barn to be preserved for storage at 391 Main Street, Tax Map 26, Parcel 28-1
 - 4) Site plan application of Robert & Brenda Benoure and James & Rachel Capobianco for large stone boulder seawall approximately 155' long and 6 feet above grade at 57 and 34 Elderberry Lane, Tax Map 44, Parcels 16-2 and 22
 - 5) Sketch plan of Richard Brackenbury for a conventional 2 lot residential subdivision of a 67.27 acre parcel zoned R1 with lot #9 to be 10.31 acres to be developed with a single family residence and lot #10 to be 56.96 acres to be developed with a single family residence on Colchester Pond Road, Tax Map 9, Parcel 017003
- The Planning Commission will meet on November 1st at the Town Offices in the Outer Bay Conference Room, 3rd floor, to discuss the official map. The Commission will look to a joint meeting with the Town of Milton in November to discuss re-zonings in the Northeast Quadrant along East Road. The Town

Plan amendments have been transferred to the Select Board for a first reading on November 8th.

For more information about the Planning and Zoning Department, please visit <http://colchestervt.gov/planningz> or call (802) 264-5600.

Department of Public Works
Bryan Osborne, Director

The Town owns ten primary buildings throughout Colchester that house important services to our residents including police, rescue, infrastructure maintenance, recreation, the library, and central governmental functions. Some of these buildings are quite old and due to previous absence of any dedicated funding for their maintenance they had begun to deteriorate into a state of disrepair.

Colchester voters realized the importance of a targeted budget for the upkeep of Town buildings and in March 2014 they authorized Colchester's first Capital Facilities Plan. The Plan created no additional costs to taxpayers; the funding came from efficiencies gained through restructuring the Capital Equipment Program. To date, approximately \$500,000 has been invested in aging Town facilities, including:

- Replacement of outdated, inefficient heating systems
- Repair and replacement of deteriorating building exteriors
- Replacement of worn-out interior items such as carpet and pain
- Improved, expanded conference space for public meetings and programs

To ensure our public facilities will be safe, efficient, and serve our residents' needs for decades to come, the Five Year Capital Budget Program is updated annually. This is currently underway and presentation to the Selectboard has been tentatively scheduled for November 8, 2016. A public hearing on the Program will be held on December 13, 2016.

For more information about the capital plan or the Public Works Department visit <http://colchestervt.gov/publicworks> or contact our Facility Manager, Robin Parry, at rparry@colchestervt.gov or 264-5620.

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