



**SPECIFICATIONS FOR THE SUBMISSION OF
PLATS OR BOUNDARY LINE ADJUSTMENT
MYLARS
TO BE RECORDED IN THE TOWN LAND
RECORDS
WHICH REQUIRE THE SIGNATURE OF THE
ZONING ADMINISTRATOR**

The submission of plats and boundary line adjustments shall comply with the following specifications:

1. All mylars shall comply with 27 V.S.A. Chapter 17.
2. All mylars shall be legible.
3. All mylars should be 18 inches by 24 inches in dimensions.
4. All mylars shall have the appropriate title block included (please see attached sheet).
5. Complete survey of property by a licensed land surveyor drawn to scale (1 inch = 320 ft. is the preferred minimum).
6. Name, license number, seal, and contact phone number of licensed land surveyor & date prepared.
7. Survey data should be included for all surveys: acreage, property lines, and watercourses. Where appropriate please include contours at two (2) foot elevation intervals (existing and finished), zoning boundaries, base flood elevation, etc.
8. Numerical and graphical scale, date last revised, and north arrow.
9. All requirements specified under the current approved Findings of Fact and Order for the property.
10. Location of easements, public lands, r.o.w.s, sidewalks, public infrastructure, public or private streets (w/names) and other restricted land where appropriate.

