

# Boundary Line Adjustment Exemption Form

## Exemption 1-304(9) - Wastewater System and Potable Water Supply Rules

**Step 1:** Please provide the following information:

<b>Landowner 1 - Name(s):</b>		<b>Landowner 2 - Name(s):</b>	
<b>Landowner 1 - Mailing Address:</b>		<b>Landowner 2 - Mailing Address:</b>	
<b>Property 911 Address, if different than Mailing Address:</b>		<b>Property 911 Address, if different than Mailing Address:</b>	
<b>Landowner 1 - Email:</b>		<b>Landowner 2 - Email:</b>	
<b>Landowner 1 - Phone Number:</b>		<b>Landowner 2 - Phone Number:</b>	
<b>Landowner 1 - Current Acreage:</b>	<b>Landowner 1 - New Acreage:</b>	<b>Landowner 2 - Current Acreage:</b>	<b>Landowner 2 - New Acreage:</b>
<b>Town(s):</b>	<b>Previous State Permit #'s (if any):</b>	<b>Lot Number(s) (if any):</b>	

**\*please note: 27 V.S.A § 341-** requires a survey plat for a boundary line change

**Step 2:** Please check the box or boxes that apply to the lot line adjustment and attach any requested supporting information.

Check the boxes that apply to this land conveyance:

- (i) a lot being reduced in size is being reduced by no more than two percent, please include calculations showing percent of lot size reduction. Example: 5.9 acres take away 0.1 acres = 0.1 divided by 5.9 = 0.017 = 1.7 % reduction.); or
- (ii) a lot is increased in size;
- (iii) the boundary line being adjusted is located, after adjustment, at least 500 feet from the footprint of the building or structure on an improved lot (Please include the footprint of all buildings –except storage buildings- on the diagram that shows the original and the new proposed property lines and show the distance from the building(s) to the new proposed property line.)
- (iv) the Secretary, on a case-by-case basis, makes a written determination that the proposed adjustment will not have an adverse effect on any existing potable water supply or wastewater system on the affected lots.

**Step 3A:** For adjustments that meet (i) – (iii) above, please complete this form and submit this form with a plan showing the existing and proposed boundaries to the Regional Office and to the town for recording and indexing in the Town land records. When this is complete, you are exempt, and no written confirmation is required.

**Step 3B:** For adjustments being submitted for review under (iv) above, please complete this form and submit the form and a plan showing the existing and proposed boundaries and the location of all buildings and existing water supplies and septic systems on the affected lot(s) to the appropriate Regional Office. The Secretary will provide a written determination whether condition iv applies. If the Secretary determines that condition (iv) applies, deliver the written determination and plan to the town for recording and indexing in the town land records. **If the Secretary determines Exemption §1-304(9)(A)(iv) does not apply, a Wastewater System and Potable Water Supply permit will be required prior to adjusting the boundary line(s).**

By signing this form, the landowner is certifying the boundary line adjustment meets the exemption in section §1-304(9) (A) of the Wastewater System and Potable Water Supply Rules, effective April 12, 2019.

\_\_\_\_\_  
**Landowner 1 Signature(s)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Landowner 2 Signature(s)**

\_\_\_\_\_  
**Date**