



CERTIFICATE OF OCCUPANCY

Pursuant to Section 11.04 of the Colchester Development Regulations, a Certificate of Occupancy (C.O.) is required for all multipurpose (zoning and building) permits. A C.O. is the final step in the permitting process and documents project completion and compliance as permitted.

Subject Property Address: _____

Applicant Name: _____

Applicant Email & Telephone: _____

Property Owner (if different): _____

APPLICATION FOR CERTIFICATE OF OCCUPANCY

The undersigned requests an inspection of the premises indicated herein and issuance of a Certificate of Occupancy.

The undersigned attests that the project wholly conforms with: 1) decisions and all conditions issued by the Development Review Board, as applicable; 2) the approved plans filed with the Town for the permit referenced herein and, 3) all applicable provisions of the Colchester Development Regulations and Code of Ordinances, including dimensional requirements and setbacks, unless previously modified by the Development Review Board.

The work for which a Certificate of Occupancy is being requested was completed on _____ as authorized under Permit # _____ dated _____.

I attest that I have recorded in the land records a copy of the RBES or CBES Certificate, as applicable and pursuant to 24VSA 4449. Or RBES/CBES requirement not applicable

(If Applicable) This application is for a:

Temporary C.O. Indicate reason(s): _____

Repeat inspection after a failed C.O. inspection

Applicant Signature

Date

Fee: Included and pre-paid for permanent COs as part of the permit application.

Temporary COs will be charged a fee of \$75.00

Requests for permanent certificates made after occupancy or after the expiration of the temporary certificate are required to pay an additional fee of \$100 prior to issuance of the permanent certificate.

Repeat inspections after failed inspections: \$40.00 per occurrence, to be paid prior to issuance of a permanent CO.

Please submit in PDF format to pzinfo@colchestervt.gov