

TOWN OF COLCHESTER

JOB DESCRIPTION

Position: Wastewater Technician/Mechanic

Reports to: Operations Manager **Department:** Public Works

Classification: Non-Exempt

Job Function: Under the general direction of the Operations Manager, this position maintains and operates the Town's sewer system, and assists the Equipment Maintenance Division in all aspects of vehicle and equipment maintenance and repair. The position also assists the Highway Division in snow removal operations.

Essential Functions:

- Maintenance of Town sewer system to ensure that the system is functioning properly and efficiently, to protect against public health and environmental issues, and support economic vitality;
- Record flow readings to allow the Town to perform analysis of sewer flows and manage capacity;
- Schedule and oversee contracted services for sewer main and pump station cleaning;
- Order and coordinate delivery of wastewater chemicals;
- Perform preventive maintenance and repair tasks on wastewater and stormwater pump stations and all other wastewater system components;
- Respond to after-hour equipment failures or emergencies;
- Train additional personnel in wastewater system maintenance;
- Performs essential functions of a Mechanic;
- Assists Highway Division with snow removal operations as directed;
- Other duties, as assigned.

Knowledge, Skills, and Abilities:

- Experience and knowledge associated with the operation and maintenance of wastewater and stormwater pumping facilities;
- Experience and knowledge associated with maintaining gravity and pressurized wastewater collection systems;
- Familiarity with confined space entry procedures;
- Advanced knowledge of principles, practices, and techniques of equipment maintenance and repair to include heavy equipment, specialized equipment such as street sweepers and marine vessels, emergency service vehicles including police, rescue, and fire apparatus, small engine repair, support vehicles, and gasoline and diesel-powered engines;
- Ability to troubleshoot complex mechanical, electrical, and hydraulic systems;
- Operate all tools and equipment involved in vehicle and equipment repairs;

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- Experience in welding and fabrication;
- Must have ability to operate snow removal equipment for extended periods of time under adverse weather conditions;
- Must have considerable knowledge of occupational hazards and safety precautions relating to construction and maintenance activities;
- Vermont Motor Vehicle Inspection Mechanic Certification for Car/Truck or the ability to obtain certification;
- Must possess or obtain a valid commercial driver license.

Physical Requirements:

These are physical and mental requirements of the position as it is typically performed. Inability to meet one or more of these physical or mental requirements will not automatically disqualify a candidate or employee from the position. Upon request for a reasonable accommodation, the organization may be able to adjust or excuse one or more of these requirements, depending on the requirement, the essential functions to which it relates, and the proposed accommodation.

<input checked="" type="checkbox"/> Seeing	<input checked="" type="checkbox"/> Ability to Move Distances	<input checked="" type="checkbox"/> Lifting (specify)
<input checked="" type="checkbox"/> Color Perception	Within and Between	50 Pounds
<input checked="" type="checkbox"/> Hearing/Listening	Facilities/Offices	<input checked="" type="checkbox"/> Carrying (specify)
<input checked="" type="checkbox"/> Clear Speech	<input checked="" type="checkbox"/> Climbing	50 Pounds
<input checked="" type="checkbox"/> Touching	<input checked="" type="checkbox"/> Ability to Mount and	<input checked="" type="checkbox"/> Driving (local/over
<input checked="" type="checkbox"/> Dexterity	Dismount Equipment	the road)
<input checked="" type="checkbox"/> Hand	<input checked="" type="checkbox"/> Pushing/Pulling	Other _____
<input checked="" type="checkbox"/> Finger	<input checked="" type="checkbox"/> Typing	_____
<input checked="" type="checkbox"/> Standing		_____
<input checked="" type="checkbox"/> Sitting		

Mental Reasoning Requirements:

<input checked="" type="checkbox"/> Reading - Simple	<input checked="" type="checkbox"/> Writing-Complex	<input checked="" type="checkbox"/> Analysis/Comprehension
<input checked="" type="checkbox"/> Reading - Complex	<input checked="" type="checkbox"/> Clerical	<input checked="" type="checkbox"/> Judgment/Decision Making
<input checked="" type="checkbox"/> Writing - Simple	<input checked="" type="checkbox"/> Basic Math Skills	<input checked="" type="checkbox"/> Stress

Work Environment:

<input type="checkbox"/> Shift Work	<input checked="" type="checkbox"/> Outside	<input checked="" type="checkbox"/> Pressurized Equipment
<input checked="" type="checkbox"/> Works Alone	<input checked="" type="checkbox"/> Extreme Heat	<input checked="" type="checkbox"/> Moving Objects
<input checked="" type="checkbox"/> Works with Others	<input checked="" type="checkbox"/> Extreme Cold	<input checked="" type="checkbox"/> High Places
<input checked="" type="checkbox"/> Verbal Contact w/Others	<input checked="" type="checkbox"/> Noise	<input checked="" type="checkbox"/> Fumes/Odors
<input checked="" type="checkbox"/> Face-to-Face Contact	<input checked="" type="checkbox"/> Mechanical Equipment	<input checked="" type="checkbox"/> Hazardous Materials
<input checked="" type="checkbox"/> Inside	<input checked="" type="checkbox"/> Electrical Equipment	<input checked="" type="checkbox"/> Dirt Dust

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by employees to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel to be classified.

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Approvals:

Department Head: _____ **Date:** _____

Human Resources: _____ **Date:** _____